



Cabinet

21 MARCH 2011

**CABINET MEMBER
FOR RESIDENTS
SERVICES**

*Councillor Greg
Smith*

**NEW INSTALLATION OF CCTV ON:
BAYONNE ESTATE & LAMPETER SQUARE;
WHITE CITY ESTATE & BATMAN CLOSE
AND BECKLOW GARDENS**

This report seeks approval for the tender award for new CCTV works on the above H&F Homes estates. The value of the tender is £545,924 and works are to be completed by Autumn 2011.

A separate report on the exempt part of the agenda provides exempt information on the procurement process

**Wards:
Askew
Wormholt & White
City
Fulham Reach**

CONTRIBUTORS

Adrian Price
TAP
DFCS
ADLDS

Recommendation:

That approval be given to the placing of an order under a New Contract, in the form of a JCT Standard Building Contract, to carry out new CCTV installations on Bayonne Estate & Lampeter Square W6; White City Estate & Batman Close W12 and Becklow Gardens W12.

**HAS THE REPORT
CONTENT BEEN
RISK ASSESSED?
N/A**

**HAS A EIA BEEN
COMPLETED?
YES**

1. RECOMMENDATION

- 1.1 To approve the tender award for new CCTV works on the following H&F Homes estates – Bayonne/Lampeter Square, White City/Batman Close and Becklow Gardens to Chroma Vision Limited (“Chroma Vision”). The value of the tender is £545,924 and works are to be completed by Autumn 2011.

2. PURPOSE OF REPORT

- 2.1. To acknowledge that the Council’s procurement procedures have been followed correctly and to approve the above recommendation as at paragraph 1.1.

3. BACKGROUND

- 3.1. A list of 24 ‘high priority’ H&F Homes estates was identified by the Council, H&F Homes and Police, for consideration of an upgrade of existing CCTV systems or the new installation of CCTV (The 24 estates were identified using a matrix of crime, anti-social behaviour and fear of crime). The costs and sources of funding to implement the CCTV programme of works was agreed by Cabinet on the 13th July 2009 under the ‘*Centralisation and Improvements to CCTV on Hammersmith and Fulham Estates*’.report.
- 3.2. It was agreed that the CCTV improvement programme be phased so that the estates with the highest (perceived and actual) levels of crime, antisocial behaviour and residents fear of crime were prioritised for improvement in the first phase of the programme. Project management support was arranged through an existing H&F Homes Framework agreement and Cyntra were employed for this purpose, working to RSD – Head of Emergency Services. Phase 1 of the improvements are now complete with the exception of Charecroft. The CCTV works on Charecroft is nearly complete apart from the installation of a two cameras due to restricted access caused by scaffolding from Decent Homes works.
- 3.3. The next stage is to install new CCTV systems on Bayonne Estate & Lampeter Square, White City Estate & Batman Close and Becklow Gardens. It is these estates which are covered by this tendered contract. In addition the Cabinet Member for Residents Services has agreed that William Church estate should be included in this phase, which will be funded by Westfield Section 106 funds. William Church is not included in this proposed tender award and these works will be dealt with separately through existing Council procedures by end of financial year 2011/12.
- 3.4. H&F Crime & Disorder Reduction Partnership (CDRP) Group acknowledged the effectiveness of CCTV by debating a factual report at their meeting on 7 December 2010. This initiative also supports the current Administration’s

Manifest promise to enhance CCTV on housing estates and each individual estate systems will be integrated into the Council's CCTV main control room.

4. BRIEF DETAILS OF THE WORKS

- 4.1 The proposed works consist of new design, supply and installation of CCTV systems upon multiple estates comprising the execution of design (fibre network), supply and installation of wiring, cameras, camera poles/brackets, control equipment (consisting of vda's, digital recorders, matrix and switching), onward transmission and interface works into the Council's network. The Council's main CCTV control room, which is permanently staffed 24/7/365, will have access to all the cameras on these estates.

5. REASONS FOR PROCURING A NEW CONTRACT FOR CCTV INSTALLATION WITHIN THE ESTATES

- 5.1. The existing Council's Measured Term Contract for Maintenance of existing Controlled Access and CCTV Systems on Housing Estates 2003/2011 could not be used as the proposed works were outside the scope of this contract.
- 5.2. The existing Council's Maintenance Term Contract for Day to Day Repairs, Installation of New and Planned Maintenance Works to Town Centre CCTV Systems 2007/2011, relates to town centre CCTV only.
- 5.3. It was therefore necessary to procure a separate contract for these works as there was no framework agreement for CCTV systems which could be used for quick, efficient and effective installation.
- 5.4. The new contract is based upon a version of the JCT Standard Building Contract which is a comprehensive contract, allowing works such as those required to be carried out for this project to be dealt with on a technical specification basis with valuation derived from the tendered schedule of rates.

6. ANTICIPATED CASHFLOW

- 6.1. The anticipated cashflow in relation to tender specifications is as follows:

	2011/2012 £	2012/2013 £	Totals: £
Works:	518,628	27,296	545,924
Contingency Sum:	54,593		54,593
Fees:	60,050		60,050
Total:	633,271	27,296	660,567

7. PROGRAMME OF WORK

7.1. The anticipated programme of work is as follows:

Cabinet Member's Approval	21 February	2011
Cabinet Decision Approval:	21 March	2011
Issue Letter of Acceptance:	04 April	2011
Start on Site:	16 May	2011
Completion of Lot 01:	22 July	2011
Completion of Lot 02:	05 August	2011
Completion of Lot 03:	08 July	2011

8. EQUALITIES IMPACT ASSESSMENT

8.1 The EIA for the original Cabinet Key Decision report of 13 July 2009 has been reviewed and found to be current; it is available electronically.

9. COMMENTS OF THE DIRECTOR FOR RESIDENTS SERVICES AND DETAILS OF FUNDING PROVISIONS

9.1 Funding of this project will be met from various sources such as Section 106, Housing Revenue Account (HRA) Capital programme, HRA Adaptations Capital underspend in the cumulative sum of £975,042 of which £324,000, £120,000 and £152,046 has been set aside respectively for Lots 01, 02 and 03 as approved at Cabinet on 13 July 2009. As stated para.10.2 to complete enhanced CCTV works in Lot 02 (White City & Batman Close) Westfield Sect.106 is required, otherwise a smaller CCTV scheme will be adopted within budget. After the expiry of the warranty of new equipment there will be ongoing revenue costs for maintenance. These costs will be met by H&F Homes.

10. COMMENTS OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES

10.1 The total cost of the proposed scheme is to be funded from the overall budget provision of £975k as approved by Cabinet on 13 July 2009. This £975k budget is to fund Phase 1 of the scheme, of which £596k was earmarked for the sites set out in this report (Phase 1c).

- 10.2 In addition to this, a further £500k Westfield section 106 funding has been requested in part to fund enhanced CCTV works at White City and Batman Close. A separate Cabinet report has been submitted for consideration to cover this additional cost on the 21st March 2011 – ‘*Westfield Section 106 – RSD seeking confirmation of approval of expenditure of money*’. The original funding available out of the £975k budget for White City and Batman Close was £120k, compared to the estimated cost of £259k for the enhanced works as set out in this report. Should this additional funding not be agreed the original level of CCTV works will need to be carried out in order to retain costs within the overall £975k budget.
- 10.3 Total scheme spend will continue to be monitored and reported through the monthly corporate capital monitoring process. Any underspends will be reinvested into subsequent phases of the CCTV scheme, which are yet to be formally agreed by Cabinet.

11. COMMENTS OF THE ASSISTANT DIRECTOR FOR PROCUREMENT AND IT STRATEGY

- 11.1 The tendering exercise was carried out in accordance with the Council's Contract Standing Orders and the Public Contract Regulations. The Corporate Procurement Team has provided assistance to this project and provided advice when appropriate. Consequently, the Assistant Director agrees with the recommendations contained in this report.

12. COMMENTS OF THE ASSISTANT DIRECTOR (LEGAL AND DEMOCRATIC SERVICES)

- 12.1 The procurement of this contract by the Council is governed by the provisions of the Public Contracts Regulations 2006.
- 12.2 Legal Services has advised the client department throughout the procurement process to ensure that the provisions of the Regulations have been complied with.
- 12.3 There are further comments in the separate report on the exempt part of the Cabinet agenda.

LOCAL GOVERNMENT ACT 2000
LIST OF BACKGROUND PAPERS

No.	Description of Background Papers	Name/Ext of holder of file/copy	Department/ Location
1.	Cabinet Key Decision Report dated 13 July 2009 for the Centralisation and Improvements to CCTV on H&F Homes Estates	Adrian Price Ext. 2260	Emergency Services 77 Glenthorne Road
2.	Cabinet Report for Renegotiation of Westfield Sect 106 Agreements was on 10th October 2009	Adrian Price Ext. 2260	Emergency Services 77 Glenthorne Road
3.	Planning Applications Committee approval was on 24 November 2009	Adrian Price Ext. 2260	Emergency Services 77 Glenthorne Road
4.	Pre-Qualification Questionnaires	Adrian Price Ext. 2260	Emergency Services 77 Glenthorne Road
5.	Project documents, tender preparation details, specification and contract sum analysis	Adrian Price Ext. 2260	Emergency Services 77 Glenthorne Road
6.	Tender returns, tender evaluation report	Adrian Price Ext. 2260	Emergency Services 77 Glenthorne Road
7.	Form B Tender List and Opening Records for Lots 1 to 3 on 15 th December 2010 by Cllr Adronie Alford, Mayor	Adrian Price Ext. 2260	Emergency Services 77 Glenthorne Road
8.	Cabinet Key Decision Report dated 21 March 2011 for the Renegotiation of Westfield Sect 106 Agreement	Adrian Price Ext. 2260	Emergency Services 77 Glenthorne Road
<p>Report author: Adrian Price, Head of Emergency Services Department, Residents Services Division.</p>			